

Welcome to Westwood Estate. We have made every effort to create a living space that we trust you will enjoy.

Managing Agents

The Managing Agents are Unlimited Townhouses and they are responsible for the day-to-day running of Westwood Estate. You may contact them on 032-945 0626.

Access Cards

You will need access cards to enter and leave the Estate. Please collect the application form from security. Tenants are to attach a copy of the lease agreement to the application. ID's are to be attached and the completed forms dropped into the Unlimited Townhouses box provided at Security.

Postal Address

Please ensure your postal address is given in the following format:

<Apt No> <Complex> Terrace
<Building>
<Street Number> Flamethorn Drive
Westwood Estate
Westville
3629

Telephone

Each apartment is fitted with a functioning pay as you go Telkom telephone. Please ensure that you get the telephone number from the owner. The pin number is the last four digits of your phone number. It is your responsibility to ensure that there is a functioning telephone in your apartment as this is how security will contact you to allow visitor access. If you change the telephone number for any reason please contact the Managing Agents, Unlimited Townhouses, who will arrange for an intercom technician to attend at security to re-programme the number at your expense. These charges will be added to the levy account.

The telephone pin number is the last four digits of the phone number.

The telephone is subject to an annual renewal cost of R120.00. Please purchase recharge vouchers to this amount and load into the phone when renewal is due. The system will automatically allocate this to the renewal amount due.

Electricity and Water (Phone 031-311 1111 for queries/information)

Each apartment has its own Electricity and Water meter installed.

Refuse Collection

Please ensure that all refuse is placed in the refuse bin area. Do not leave your refuse lying in the walkways outside the apartments – this will incur fines being levied.

Homeowners Manual

All owners and tenants are obliged to be furnished with a copy of the Homeowners Manual. Please read carefully and ensure that you understand what you may and may not do within the Estate.

Functions/Parties

Please respect the privacy and peace of your neighbors. Please keep noise within reasonable limits and note that security is empowered to stop any undue noise and rowdy behaviour within the estate.

Entertainment Area

We have provided a recreation area for all the residents and request that you respect the right of all residents to enjoy the facility and do not create any undue disturbances whilst using the entertainment area. Please ensure that you leave the area in a clean and tidy condition.

Burglar Proofing

Whilst we have made every effort to ensure that Westwood Estate is a secure environment, you may wish to install additional security. Please note that standard burglar bars and "Trellidoors" are specifically excluded within the Estate. If you go to pages 51, 52 and 53 of your Homeowners Manual you will see architects drawings of the permitted Entrance Gate, Sliding Gate and Window Bars respectively. These can be made up to this specification at any reputable security company.

Laundry

A drying area has been fitted on the courtyard area of the garden level in your building. It is secured by means of an access door and each resident will have a key. The hanging of any washing, carpets, or any other items on the balustrading of your terrace is strictly forbidden and will be subject to a fine levied by the Managing Agents.

Air-conditioning Units

An outlet pipe has been fitted to your terrace to cater for the wastewater generated by an external air-conditioning split. These splits may only be placed on your terrace and on no other external area of the apartment. Please note that outside walls and all walkways are common areas and may not be interfered with in any way. Any external air-conditioning unit found on any common area will be removed immediately at the cost of the owner.

Car Washing

There are parking bays in the visitors parking area that have been designated and marked as car wash bays. There is a tap provided. Please note that cars may not be washed in any area other than these specific bays.